



# Human Resources

DATE POSTED: May 05, 2006

REQ. # 06-120

**NOTICE OF JOB OPENING  
ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS  
EQUAL OPPORTUNITY EMPLOYER**

2300 Virginia Avenue Fort Pierce, FL 34982 – 5652

Telephone (772) 462-1546 Jobline (772) 462-1967

<http://co.st-lucie.fl.us>

This position must be posted for at least five (5) working days from **05-05-2006** TO **05-11-2006**,  
but will remain open until filled.

DEPARTMENT/DIVISION
<b>INFORMATION TECHNOLOGY</b>

POSITION AVAILABLE
<b>GIS INTERN</b>

# OF OPENINGS
<b>1</b>

STARTING SALARY
<b>\$6.67 / hour</b>

COMMENTS

VETERANS PREFERENCE
It is the policy of St. Lucie County to give preference to eligible veterans and spouses of veterans in appointment and retention in county employment positions in accordance with Chapter 295, Florida Statutes, and Chapter 22VP-1, Florida Administrative Code. Copies of Chapter 295 and Chapter 22VP-1 are available for review in the Human Resources Department.

**JOB CODE 899GIS**  
**PAY GRADE 2**  
**SALARY : \$6.67 - \$10.38**  
**GIS INTERN**

**MAJOR FUNCTION:** Temporary part-time intern position to assist in the development of GIS data layers, utilizing ESRI Arcmap software. The intern will work closely with the Information Technology Department's Geographic Information Systems mapping and planning staff.

**KNOWLEDGE, ABILITIES AND SKILLS NEEDED IN ORDER TO PERFORM THE ESSENTIAL JOB FUNCTION:**

**Knowledge:** Understand the basics of computers. Experience with databases is a plus.

**Abilities:** Must be able to work part-time at the St. Lucie County Information Technology Department at 2300 Virginia Avenue at least two to three afternoons a week. On the job training with the required software will be provided.

**ESSENTIAL JOB FUNCTION:** Works with Information Technology Department's Geographic Information Systems mapping and planning staff to create data layers for mapping. In addition, other office and computer duties may be assigned as required.

**ESSENTIAL PHYSICAL SKILLS:** Use of both hands and fingers with dexterity. Good hand/eye coordination. Very frequent use of good near vision and good hearing, occasional walking and frequent standing. Must pass a physical and background check before date of hiring.

**EDUCATION:** Basic classes in computers and geography. Appropriate experience may be substituted for the required education.

**EXPERIENCE:** Must have experience in taking and following directions and possess basic computer skills.

**LICENSE, CERTIFICATION OR REGISTRATION:** None required.

Union	Non-Union	✓	Exempt	Non-Exempt	✓
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